

SWVASL Leadership Structure
(November 2008)

- **Executive Cabinet (3 members)** – [*Essentially this group replaces the current President and Vice-President with 3 people sharing those responsibilities and operating on an equal decision-making basis*]
 - Directs the day-to-day operation of the league
 - Division of Responsibilities:
 - 1 will oversee Discipline/Referees
 - 1 will oversee Divisional Boards
 - 1 will oversee Finance/Fields
 - Ordinary business decisions must be agreed upon by 2 out of 3 members.
 - 2 Fee waivers/season served
 - Elected at annual meeting following Fall season
 - If one member resigns, others may appoint 3rd to complete term.
 - 1st Election will elect 3 people for 1, 2, and 3 year terms
- **Divisional Board (4 members – 1 per division)** –
 - Recruit and assign new players for their division
 - Manage registration for their division – (**Executive Cabinet will assist with registration**)
 - 2 Fee waivers/season served
 - Elected annually by those teams present at annual meeting from his/her division.
- **Secretary**
 - Take minutes at league meetings
 - Maintain and post all league documents and minutes to website
 - Handle league insurance claims
 - 1 Fee waiver/season served
 - Elected annually
- **Website Coordinator**
 - Maintain and update SWVASL website as requested by Executive Cabinet
 - Assign usernames and passwords to league and team officials
 - 1 Fee waiver/season served
 - Appointed by Executive Cabinet
- **Referee Board (3 members)**
 - One member must be a state-certified Referee Assignor
 - Design and oversee process of assigning and evaluating referees.
 - Recruit and train new referees from among current players.
 - Post referee assignments to SWVASL website

- 1 Fee waiver/season served
- Appointed by Executive Cabinet
- **Finance Board (3 members) –**
 - Treasurer is a member of this board
 - Oversee financial processes – support and supervise Treasurer
 - Perform annual financial review
 - Post annual financial statement to SWVASL website
 - 1 Fee waiver/season served
 - Appointed by Executive Cabinet
 - Treasurer –
 - 2 Fee waivers/season served
 - Elected
 - Must be bonded by insurance company (bond to be paid by SWVASL)
- **Discipline Board (3 members)**
 - Handle all issues related to league discipline, including determining suspensions
 - Maintain up-to-date database of infractions on SWVASL website
 - Create and serve on Special Committees as necessary for disciplinary hearings
 - ½ Fee waiver/season served
 - Appointed by Executive Cabinet
- **Field Development (3 members)**
 - Management/Coordination of fields for schedules
 - Arrange for field maintenance
 - Develop long-range plan to obtain league fields
 - ½ Fee waiver/season served
 - Appointed by Executive Cabinet